



International Institute of Humanitarian Law  
Institut International de Droit Humanitaire  
Istituto Internazionale di Diritto Umanitario

## General Information for the 19<sup>th</sup> Summer Course on IHL

Participants are requested to fully complete the Registration Form and return it to the organiser not later than one month prior to the start of the Course. Upon receipt, registration forms will be forwarded to the Course Director for evaluation. Selected participants will be notified with a confirmation letter which will also include further administrative details.

For organisational reasons and in order to preserve the quality of teaching, the number of participants admitted to the Course is limited.

### Venue

The Courses is held the first week at the International Institute of Humanitarian Law Villa Ormond – Corso Cavallotti 113 18038 Sanremo – Italy  
Telephone: +390184 541848 Fax: +39 0184 573982  
E-mail: [summer@iihl.org](mailto:summer@iihl.org)

The second week of Course will be held in Geneva, Switzerland

### Registration Fee

The registration fee amounts to 1.800 Euro.

On notification of selection and before the course begins, the registration fee of €1.800 can be paid by credit card on our internet web page or transmitted to Institute's bank account.

Your course registration fee covers the following expenses:

- Course material
- Lunches and coffee breaks on working days
- Excursion
- Transport from Nice Airport (France) to Sanremo on the day before the course starts
- Reception drinks and course dinner
- Course photo and attendance certificate
- Trip by bus to Geneva

The registration fee does not cover all other expenses incurred by the participant such as hotel in Sanremo and Geneva, laundry or telephone calls or any other *per diem* incidentals. Participants must ensure that they bring sufficient funds with them to pay for such expenses or have access to such funds in Sanremo or Geneva via their bank.

### Cancellation Policy

- Candidate participants whose cancellation request is received in excess of 14 days prior to the start date of the training activity will incur no liabilities except for bank charges.
- Candidate participants whose cancellation request is received within 8 to 14 days prior to the start date of the training activity will incur an administration fee equal to 50% of the fee.
- Candidate participants whose cancellation request is received within 7 days prior to the start date or after the commencement of the training activity will incur an administration fee equal to 100% of the fee



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## Transport

The Institute will organise a transfer service for participants who arrive at Nice Airport in France (the most convenient airport for Sanremo) the day before the course begins. If you wish to take advantage of this service, please book your flight accordingly

## Financial Assistance

Unfortunately for the Summer Course no scholarships are available

## Language

It is essential that participants have a good command of the working language of the course as they will have to consult working documents and follow lectures and debates. Simultaneous translation is not provided. Attendees may be refused entry onto a course if their language skills do not achieve the level required for the course to such an extent that they would have a detrimental impact on the course experience for other participants.

## Course Materials and Documentation

All the necessary documents will be provided by the Institute.

## Course Certificate

All participants fully attending lectures and seminars will receive a Course Certificate at the end of the course.

## Attendance Requirements

### Passport and Visas

Your passport must be valid for the entire period of your stay. Where a visa for Italy is required, you are expected to obtain your visa **before leaving your country**. If you do not, you will be refused entry into Italy. Participants arriving at Nice Airport must be in possession of a Schengen visa for Italy and France.

**PLEASE NOTE THAT IT TAKES MORE THAN ONE MONTH TO ISSUE A VISA AND THEREFORE WE STRONGLY RECOMMEND THAT YOU START THE PROCEDURE AS SOON AS YOU HAVE BEEN CONFIRMED ON THE COURSE**

The Institute will not be held responsible for any participant not being able to enter the country and no refund of the Course Fee will be made.

### Insurance – Travel and Health

It is the responsibility of each participant to have adequate travel and health insurance for the whole duration of this trip. Under no circumstances can the Institute be held responsible for medical expenses incurred during a participant's stay in Sanremo.

## General Information

### Accommodation

Accommodation, meals and all other sundry costs which are not covered by the registration fee will be at the personal expense of participants. We provide a list of local hotels with special rates to those who are attending our Courses and the Institute can help with hotel bookings if required.

### Travel

Sanremo is located in the northern part of Italy approximately 140km west of Genoa and 60km east of Nice, France. The nearest airport is in Nice, about 1 hour drive from Sanremo.



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## Library

The Institute has a library on the first floor with over 4,000 volumes (texts, monographs, reports, journals reference materials, CDs and videos) mainly in English, French, Italian, Spanish, Arabic and Russian. Photocopying facilities are also available for participants.

## Administration Support

The Course Administrator Ms Patricia Panizzi is available for all information or support concerning logistic aspects (travel, booking hotels, administrative details etc) [panizzi@iihl.org](mailto:panizzi@iihl.org) – Tel.: + 39 0184541848ext205.