International Institute of Humanitarian Law
Institut International de Droit Humanitaire
Istituto Internazionale di Diritto Umanitario

Vacancy Notice
Position: Associate Legal Researcher

The Department of International Refugee Law and Migration Law at the International Institute of Humanitarian Law, Sanremo – Italy calls for applications to the newly created position of Associate Legal Researcher.

1.1. Applications:
Applications must be submitted by email addressed to refugee.department@iihl.org with subject: VACANCY: Associate Legal Researcher.
The email should include the following:
- Letter expressing interest in the position and outlining reasons why the application should be selected;
- Updated Curriculum Vitae, including three references (only name, organization and contact details);
- Sample of short/extract research conducted on refugee issues or other persons of concern (the material will not be shared outside of the selection panel).

1.2. Application deadline: 15 March 2021.

2.1. Contract Arrangements:

> **Location**: Remote working, with missions to Sanremo, Geneva and other locations, as requested by the supervisor.

> **Type of contract**: Consultancy Agreement

> **Duration**: Until 31 December 2021, with possibility of extension, subject to satisfactory performance.

2.2. Requirements:
The incumbent will have to meet the following requirements:
- University education in Law, Social Sciences, Political Science, Human Rights and related fields.
    - At least 3 years working experience in the field of refugees, internally displaced persons (IDPs), stateless people, migrants and host communities (hereinafter "persons in need of protection").
    - Previous demonstrated experience as legal researcher and in conducting both qualitative and quantitative research on persons in need of protection and applicable legal framework and policies.
    - Solid knowledge on International Refugee Law. Knowledge on International Migration Law, Internal Displacement, Statelessness, Human Rights and International Humanitarian Law is an asset.
    - Experience in instructional design of sessions and modules on persons in need of protection is an asset;
    - Excellent conceptual and analytical skills and critical thinking.

- o Excellent communication (written and spoken) and presentation skills.
- o Required languages: fluency (verbal and written) in English. Fluency (verbal and written) in Arabic, French, Spanish and/or Russian is an asset.

3.1. Terms of Reference:

Under the supervision of the Coordinator of the Academic Unit, the Associate Legal Researcher will be assigned, but not limited to, the following main activities:

- Conduct tailored and specific research on identified thematic areas related to the courses' topics;
- Recommend new areas of research relevant for enhancing and expanding the training programme of the Department;
- Conduct Country of Origin Information research and desk review related to the legal framework and its implementation, and protection situation in countries represented by participants of the courses;
- Respond in writing to content-related questions addressed by participants on the topics of the courses;
- Categorize and keep record of all resources and documents used for the research, to be included in the Online Resource Library and internal repository system of the Institute;
- Liaise with the relevant Department's colleagues for updating the Online Resource Library;
- Update course learning materials (e.g. PPTs, videos, documents) in terms of contents, statistics, trends, facts, legal development and policies;
- Collect real-life case studies regarding uprooted persons, stateless people and migrants, and cross-cutting issues, to be used as a starting point for the courses' case study methodology;
- Develop case studies to be used in the sessions of the courses and assignments;
- Contribute to the design and preparation of modules and learning sessions and presentations;
- Facilitate sessions as requested by the Academic Unit Coordinator;
- Act as Focal Point for Age, Gender and Diversity Mainstreaming in the Course curricula of the Department.
- Conduct any other tasks deemed necessary to achieve the Department's objectives.